

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT

Annual Financial Report

As of and for the Year Ended

December 31, 2011

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date **JUL 11 2012**

KEITH J. ROVIRA
Certified Public Accountant

**DISTRICT ATTORNEY OF THE FORTIETH
JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana**

**Basic Financial Statements
and Independent Auditor's Report
As of and for the Year Ended
December 31, 2011**

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KEITH J. ROVIRA
CERTIFIED PUBLIC ACCOUNTANT
3331 METAIRIE ROAD
METAIRIE, LA 70001-5297

(504) 831-4040

Fax (504) 831-4042
Email ROVIRACPA@AOL.COM

INDEPENDENT AUDITOR'S REPORT

Honorable Thomas F. Daley
District Attorney of the Fortieth Judicial District
St. John the Baptist Parish, Louisiana

I have audited the accompanying financial statements of the District Attorney of the Fortieth Judicial District, as of and for the year ended December 31, 2011, which collectively comprise the district attorney's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the management of the District Attorney of the Fortieth Judicial District. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney of the Fortieth Judicial District as of December 31, 2011, and the results of operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

As described in paragraph A.10 of the Notes to the Financial Statements of this audit report, the district attorney adopted the provisions of Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions in 2011.

In accordance with Government Auditing Standards, I have also issued a report dated May 8, 2012, on my consideration of the District Attorney of the Fortieth Judicial District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

Management's Discussion and Analysis, as listed in the table of contents, is not a required part of the basic financial statements, but is supplementary information required by the accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the district attorney's basic financial statements. The supplementary information schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the District Attorney of the Fortieth Judicial District. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in my opinion is fairly stated in all material respects in relation to the basic financial statements taken as whole.



Keith J. Rovira
Certified Public Accountant

May 8, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Management's Discussion and Analysis
As of and for the year ended December 31, 2011

The Management's Discussion and Analysis (MD&A) of the District Attorney of the Fortieth Judicial District's financial performance presents a narrative overview and analysis of the district attorney's financial activities for the year ended December 31, 2011. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the basic financial statements. The MD&A is an element of the new reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" issued June, 1999. Certain comparative information between the current year and prior year has been presented in the MD&A.

FINANCIAL HIGHLIGHTS

The minimum requirements for financial reporting on the District Attorney of the Fortieth Judicial District's office that was established by GASB No. 34 are divided into the following sections:

- (a) Management's Discussion and Analysis
- (b) Basic Financial Statements
- (c) Required Supplementary Information (other than MD&A)

Basic Financial Statements:

The basic financial statements present information for the district attorney as a whole, in a format designed to make the statements easier for the reader to understand. The financial statements in this section are divided into the two following types:

- (1) Government-Wide Financial Statements, which include a Statement of Net Assets and a Statement of Activities. These statements present financial information for all activities of the district attorney from an economic resources measurement focus using the accrual basis of accounting and providing both short-term and long-term information about the district attorney's overall financial status.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Management's Discussion and Analysis
As of and for the year ended December 31, 2011

(2) Fund Financial Statements, which include a Balance Sheet and a Statement of Revenues, Expenses, and Changes in Fund Balance for the General Fund (a governmental fund). These financial statements present information on the individual fund of the district attorney allowing for more detail. The current financial resources measurement focus and the accrual basis of accounting used to prepare these statements is dependent on the fund type. The district attorney's only governmental fund is the General Fund. The statements in this section represent the short-term financing of general government.

FINANCIAL ANALYSIS OF THE ENTITY

Statement of Net Assets
As of December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Current assets	\$1,762,442	\$1,073,495
Capital assets	<u>132,893</u>	<u>141,830</u>
Total Assets	<u>1,895,335</u>	<u>1,215,325</u>
Current liabilities	<u>55,796</u>	<u>50,135</u>
Total Liabilities	<u>55,796</u>	<u>50,135</u>
Net Assets:		
Invested in capital assets, net of debt	132,893	141,830
Restricted	68,463	69,136
Unrestricted	<u>1,638,183</u>	<u>954,224</u>
Total Net Assets	<u>\$1,839,539</u>	<u>\$1,165,190</u>

Total net assets increased by \$674,349, or 58%. This change was primarily due to an increase in reimbursements for personnel costs,

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Management's Discussion and Analysis
As of and for the year ended December 31, 2011

including health insurance premiums, due from various parish agencies, and the criminal court fund.

Statement of Revenues, Expenditures and
Changes in Fund Balance
All Governmental Funds
For the years ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Total Revenues	\$2,357,982	\$2,196,444
Total Expenditures	<u>(1,674,696)</u>	<u>(1,727,604)</u>
Net Change in Fund Balance	<u>\$683,286</u>	<u>\$468,840</u>

The increase of \$214,446 from the prior year in the Change in Fund Balance was mostly due to an increase in reimbursements received during the year from other parish governmental agencies, including the criminal court fund.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets:

The district attorney had \$132,893 invested in office furniture and equipment as of December 31, 2011. This amount represents the original cost of the capital assets (\$236,587) less accumulated depreciation (\$103,694) at year-end.

Debt:

The district attorney had no debt outstanding at year end.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Management's Discussion and Analysis
As of and for the year ended December 31, 2011

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET (2012)

The district attorney considered the following factors and indicators when setting up the office's budget for 2012: (1) total revenues are anticipated to be less as compared to the previous year, as reimbursements from the parish and the criminal court fund for salaries and health care costs catch up and stabilize; (2) payroll and payroll related expenses are expected to increase slightly; (3) total expenditures are expected to remain relatively the same. The district attorney should have enough funds to cover the cost of his office's operations for 2012.

CONTACTING THE DISTRICT ATTORNEY

This financial report is designed to provide the citizens, taxpayers, investors and creditors with a general overview of the district attorney's finances, and to show the district attorney's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact Thomas F. Daley, District Attorney of the Fortieth Judicial District, P.O. Box 399, LaPlace, LA 70069, or call 985-652-9757.

BASIC FINANCIAL STATEMENTS
(GOVERNMENT-WIDE FINANCIAL STATEMENTS)

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Net Assets
(All Funds)
December 31, 2011

ASSETS**Current Assets:**

Cash (Note B)	\$1,566,151
Revenues receivable:	
Intergovernmental	<u>196,291</u>
Total Current Assets	<u>1,762,442</u>

Noncurrent Assets:

Capital assets, net of depreciation (Note C)	<u>132,893</u>
Total Noncurrent Assets	<u>132,893</u>
TOTAL ASSETS	<u>1,895,335</u>

LIABILITIES**Current Liabilities:**

Payroll liabilities	<u>55,796</u>
Total Current Liabilities	<u>55,796</u>
TOTAL LIABILITIES	<u>55,796</u>

NET ASSETS

Invested in capital assets, net of related debt	132,893
Restricted	68,463
Unrestricted	<u>1,638,183</u>
TOTAL NET ASSETS	<u>\$1,839,539</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Activities
(All Funds)
For the Year Ended December 31, 2011

EXPENSES**Governmental Activities:**

Judicial activities	\$1,638,223
Depreciation	<u>45,410</u>

Total Expenses	<u>1,683,633</u>
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GENERAL REVENUES

Charges for services	2,073,246
Operating grant	284,478
Interest earnings	<u>258</u>

Total General Revenues	<u>2,357,982</u>
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Change in Net Assets	674,349
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Net Assets at Beginning of Year	<u>1,165,190</u>
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Net Assets at End of Year	<u><u>\$1,839,539</u></u>
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The accompanying notes are an integral part of this statement.

BASIC FINANCIAL STATEMENTS
(FUND FINANCIAL STATEMENTS)

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Balance Sheet - Governmental Funds
December 31, 2011

	<u>General Fund</u>	<u>Title IV-D</u>	<u>Worthless Check Collection Fee</u>
<u>ASSETS</u>			
Cash	\$1,147,025	\$17,740	\$68,809
Revenues receivable:			
Intergovernmental	145,568	-	-
Grant - Louisiana Department of Social Services	<u>-</u>	<u>50,723</u>	<u>-</u>
TOTAL ASSETS	<u>\$1,292,593</u>	<u>\$68,463</u>	<u>\$68,809</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Liabilities:			
Payroll liabilities	<u>\$55,796</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>55,796</u>	<u>-</u>	<u>-</u>
Fund balance:			
Nonspendable	-	-	-
Restricted	-	\$68,463	-
Committed	-	-	-
Assigned	-	-	\$68,809
Unassigned	<u>1,236,797</u>	<u>-</u>	<u>-</u>
Total Fund Balance	<u>1,236,797</u>	<u>68,463</u>	<u>68,809</u>
 TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,292,593</u>	<u>\$68,463</u>	<u>\$68,809</u>

The accompanying notes are an integral part of this statement.

<u>Pre-Trial Intervention/ Diversion Programs</u>	<u>Forfeiture Account</u>	<u>School Board</u>	<u>Total Governmental Funds</u>
\$78,008	\$254,092	\$477	\$1,566,151
-	-	-	145,568
<u>-</u>	<u>-</u>	<u>-</u>	<u>50,723</u>
<u>\$78,008</u>	<u>\$254,092</u>	<u>\$477</u>	<u>\$1,762,442</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>\$55,796</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>55,796</u>
-	-	-	-
-	-	-	68,463
-	-	-	-
\$78,008	\$254,092	\$477	401,386
<u>-</u>	<u>-</u>	<u>-</u>	<u>1,236,797</u>
<u>78,008</u>	<u>254,092</u>	<u>477</u>	<u>1,706,646</u>
<u>\$78,008</u>	<u>\$254,092</u>	<u>\$477</u>	<u>\$1,762,442</u>

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Assets
December 31, 2011

Total Fund Balance - Governmental Funds	\$1,706,646
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Amounts reported for governmental activities
in the Statement of Net Assets are different
because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the Governmental Funds Balance Sheet	<u>132,893</u>
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Total Net Assets of Governmental Activities	<u>\$1,839,539</u>
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The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Governmental Funds
For the Year Ended December 31, 2011

	<u>General</u> <u>Fund</u>	<u>Title</u> <u>IV-D</u>
<u>Revenues</u>		
Court costs, fines and fees	\$773,799	-
Collection fees on worthless checks	-	-
Collection of forfeitures	-	-
Intergovernmental revenues:		
Grant - Louisiana Department of Social Services	-	\$284,478
Victim's Assistance Coordinator Fund	27,500	-
St. John Parish School Board	-	-
Pre-Trial Diversion Program	-	-
Reimbursements	1,020,857	-
Interest earnings	258	-
Other	<u>14,695</u>	<u>-</u>
Total Revenues	<u>1,837,109</u>	<u>284,478</u>
 <u>Expenditures</u>		
Salaries, related taxes & benefits	925,645	250,755
Continuing education, auto and travel	45,907	2,179
Office supplies and maintenance	24,947	7,626
Insurance	30,844	347
Professional services	14,500	-
Capital outlay	31,455	5,973
Rent, utilities and telephone	51,288	17,679
Payments of forfeitures	-	-
Other	<u>77,853</u>	<u>592</u>
Total Expenditures	<u>1,202,439</u>	<u>285,151</u>
 Excess (Deficiency) of Revenues over Expenditures	 634,670	 (673)
 Fund Balance at Beginning of Year	 <u>602,127</u>	 <u>69,136</u>
 Fund Balance at End of Year	 <u><u>\$1,236,797</u></u>	 <u><u>\$68,463</u></u>

The accompanying notes are an integral part of this statement.

<u>Worthless Check Collection Fee</u>	<u>Pre-Trial Intervention/ Diversion Programs</u>	<u>Forfeiture Account</u>	<u>School Board</u>	<u>Total Governmental Funds</u>
-	-	-	-	\$773,799
\$38,730	-	-	-	38,730
-	-	\$112,096	-	112,096
-	-	-	-	284,478
-	-	-	-	27,500
-	-	-	\$30,000	30,000
-	\$55,569	-	-	55,569
-	-	-	-	1,020,857
-	-	-	-	258
-	-	-	-	<u>14,695</u>
<u>38,730</u>	<u>55,569</u>	<u>112,096</u>	<u>30,000</u>	<u>2,357,982</u>
13,896	69,388	-	30,000	1,289,684
-	685	-	-	48,771
264	1,120	-	-	33,957
-	-	-	-	31,191
-	-	-	-	14,500
-	-	-	-	37,428
-	-	-	-	68,967
-	-	69,690	-	69,690
<u>41</u>	<u>2,021</u>	<u>-</u>	<u>-</u>	<u>80,508</u>
<u>14,201</u>	<u>73,214</u>	<u>69,690</u>	<u>30,000</u>	<u>1,674,696</u>
24,529	(17,645)	42,406	-	683,286
<u>44,280</u>	<u>95,653</u>	<u>211,686</u>	<u>477</u>	<u>1,023,360</u>
<u>\$68,809</u>	<u>\$78,008</u>	<u>\$254,092</u>	<u>\$477</u>	<u>\$1,706,646</u>

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Reconciliation of the Statement of Revenues,
Expenditures and Changes in Fund Balance
to the Statement of Activities
For the Year Ended December 31, 2011

Net Change in Fund Balance - Governmental Funds \$683,286

Amounts reported for governmental activities
in the Statement of Activities are different
because:

Governmental funds report capital outlays as
expenditures. However, in the Statement of
Activities, the cost of those assets is
allocated over their estimated useful lives.

(8,937)

Change in Net Assets of Governmental Activities

\$674,349

The accompanying notes are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

INTRODUCTION

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the district attorney has charge of every criminal prosecution by the state in his district, is the representative of the state before the grand jury in his district, and is the legal advisor to the grand jury. He performs other duties as provided by law. The district attorney is elected by the qualified electors of the judicial district for a term of six years. The fortieth judicial district encompasses the parish of St. John the Baptist, Louisiana.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. Basis of Presentation

The accompanying basic financial statements of the District Attorney of the Fortieth Judicial District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The District Attorney of the Fortieth Judicial District adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. In this regard, the district attorney will be treated as a governmental-type activity for financial reporting purposes in this audit. The minimum requirements for the district attorney established by GASB Statement No. 34 are divided into the following sections: (a) Management's Discussion and Analysis, (b) Basic Financial Statements, and (c) Required Supplementary Information (other than MD&A).

The accompanying financial statements of the District Attorney of the Fortieth Judicial District present information only as to the transactions of the programs of the district attorney as authorized by Louisiana statutes and administrative regulations.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting. Therefore, commissions on fines and forfeitures, court costs, reimbursements from outside entities for various expenses incurred by the district attorney, interest, and other revenues of the district attorney are recognized in the accounting period in which they are earned and become measurable.

Intergovernmental revenues (General Fund) --
Include monies received from the St. John the Baptist Parish General Fund and the Victim's Assistance Coordinator Fund.

Intergovernmental revenues (Special Revenue Funds) --
Include monies received from a grant from the Louisiana Department of Social Services (Title IV-D), the St. John the Baptist Parish School Board (School Board Account), the St. John the Baptist Parish General Fund and Pre-Trial Intervention/Diversion Program.

Interest and all other revenues are recorded in the year in which they are earned and measurable.

Expense Recognition

Expenses are also recognized on the full accrual basis of accounting. Therefore, salaries and related benefits, office supplies and expenses, professional services, capital outlay and other expenses are recognized in the period incurred, if measurable.

2. Reporting Entity

For financial reporting purposes, in conformance with GASB Codification Section 2100, the district attorney is an independently elected official who operates his office without oversight responsibility to the parish governing authority, the St. John the Baptist Parish Council. Louisiana revised statutes give each district

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

attorney control over their operations. This includes the hiring and retention of employees, authority over budgeting, responsibility for funding deficits and operating deficiencies, and fiscal management for controlling the collection and disbursement of funds. Furthermore, the St. John the Baptist Parish Council, the parish's governing authority, does not include the district attorney as a component unit in its comprehensive annual financial report.

For these reasons, the district attorney reports as an independent reporting entity and the financial statements presented in this audit report include only the transactions of the District Attorney of the Fortieth Judicial District.

3. Fund Accounting

The district attorney uses governmental fund types to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds of the district attorney are classified as Governmental Funds. Governmental funds account for the district attorney's general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition of capital assets. The governmental funds of the district attorney are the General Fund and the Special Revenue Funds, and are described as follows:

General Fund

The General Fund is used to account for all financial resources except those accounted for in the Special Revenue Funds. The General Fund was established in compliance with Louisiana Revised Statute 15:571.11, which provides that twelve per cent of the fines collected and bonds forfeited be transmitted to the district attorney to defray the necessary expenses of his office.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Special Revenue Funds

The following Special Revenue Funds are used to account for the collection and disbursement of earmarked monies:

Title IV-D Fund --

The Title IV-D Fund was established in July 1985 and is a cost reimbursement grant from the Louisiana Department of Social Services, authorized by Act 117 of 1975, to establish family and child support programs compatible with Title IV-D of the social security act. The purpose of the fund is to enforce the support obligation owed by absent parents to their families and children, to locate absent parents, to establish paternity, and to obtain family and child support. The Title IV-D's fund balance is restricted for this particular purpose.

Worthless Check Collection Fee Fund --

The Worthless Check Collection Fee Fund consists of fees collected in accordance with Louisiana Revised Statute 16:15, which provides for a specific fee whenever the district attorney's office collects and processes a worthless check. Expenditures from this fund are at the sole discretion of the district attorney and may be used to defray the salaries and expenses of the office of the district attorney, but may not be used to supplement the salary of the district attorney.

School Board Account Fund --

The School Board account was established to account for the receipt and disbursement of funds for the performance of legal services for the St. John the Baptist Parish School Board.

Pre-Trial Intervention/Diversion Programs --

The Pre-Trial Intervention Program accounts for the collection of a fee paid by first-time offenders to the district attorney, and expenses paid for the administration of this program by employees of the district attorney's office.

Forfeiture Account Fund --

The Louisiana State Legislature passed the Bail Bond Reform Act of 1993. This act established that bond

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

forfeiture proceeds are to be collected by the St. John the Baptist Sheriff and disbursed by the district attorney with amounts allocated by percentages predetermined by the Act. Also, the monies and assets seized during the course of a criminal arrest shall be held in this fund until authorized by the court to distribute the monies as required by law.

4. Budgets

The district attorney prepared original budgets for the General Fund and all the Special Revenue Funds for the current fiscal year. All budgets were advertised and made available for public inspection at the district attorney's office in Edgard, Louisiana on December 11, 2010. A public hearing was held on December 21, 2010, and the budgets were subsequently adopted on that date.

The original budgets for the General Fund and all Special Revenue Funds were amended. These amended budgets were advertised and made available for public inspection at the district attorney's office in Edgard, Louisiana on December 7, 2011. A public hearing was held on December 19, 2011, and the amended budgets were subsequently adopted on that date.

All budgets were prepared on the accrual basis of accounting. All appropriations contained in the budgets lapse at year end.

5. Cash

Cash includes amounts in interest bearing checking accounts. Under state law, the district attorney may deposit funds in demand deposits checking accounts, interest bearing demand deposits, money market accounts, or certificates of deposit with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

6. Capital Assets

Capital assets are recorded at either historical cost or estimated historical cost and are depreciated over their estimated useful lives (excluding salvage value). Any donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Straight-line depreciation is used based on the following estimated useful lives: office furniture and equipment - 5 years; autos - 7 years.

The district attorney only owns fixed assets he purchases out of the funds of the district attorney's office. All other fixed assets, which are purchased from the funds of the St. John the Baptist Parish General Fund or the St. John the Baptist Parish Criminal Court Fund, are reported in their financial statements, and are not owned by the district attorney.

7. Compensated Absences

The district attorney has the following vacation and sick leave policies:

Vacation Leave --

Full-time employees are entitled to ten days of paid vacation leave per year. In addition to these two weeks, employees are entitled to one additional day for every two years of service they have worked, up to a four week maximum. Vacation leave must be taken within the year it is earned or it is forfeited. Upon retirement, resignation or termination an employee is not paid for unused vacation leave which was earned during the year.

Sick Leave --

Full-time employees earn ten days of sick leave per year which may be accumulated and carried over from year to year. Upon retirement, resignation or termination an employee is not paid for accumulated and unused sick leave which was earned during the year.

There were no accumulated leave benefits required to be reported in accordance with GASB Codification Section C60.

8. Encumbrances

Encumbrance accounting is not utilized by the district attorney due to the nature of operations and the ability of management to monitor budgeted expenditures on a timely basis.

9. Use of Estimates

The preparation of financial statements in conformity

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

10. Equity Classifications

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt: consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets: consists of net assets with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets: all other assets that do not meet the definition of "invested in capital assets, net of related debt" or "restricted net assets."

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as follows:

The district attorney adopted GASB Statement No. 54 for the year ended December 31, 2011. As such, fund balances of the governmental funds are classified as follows:

Nonspendable: amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Restricted: amounts that can be spent for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed: amounts that can be used only for specific purposes determined by a formal action of the district attorney. The district attorney is the highest level of decision making authority for the district attorney's office. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the district attorney.

Assigned: amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under the district attorney's adopted policy, only the district attorney may assign amounts for specific purposes.

Unassigned: all other spendable amounts.

	<u>All Funds</u>
Nonspendable:	-
Restricted:	\$68,463
Committed:	-
Assigned:	401,386
Unassigned:	<u>1,236,797</u>
Total	<u>\$1,706,646</u>

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the district attorney considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the district attorney considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the district attorney has provided otherwise in his commitment or assignment actions.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE B - CASH

At December 31, 2011, the carrying amount (book balances) of all cash on hand with the district attorney was:

Interest bearing checking accounts	\$1,566,151
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These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2011, the district attorney had \$1,569,339 in deposits (collected bank balances). These deposits were secured from risk by \$250,000 of federal deposit insurance and \$1,713,446 of pledged securities held by the custodial bank in the name of the fiscal agent bank.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the assessor that the fiscal agent has failed to pay deposited funds upon demand.

NOTE C - CAPITAL ASSETS

The capital assets used in the governmental-type activities are included on the Statement of Net Assets of the district attorney and are capitalized at historical cost. Depreciation of all exhaustible capital assets used by the district attorney is charged as an expense against operations. Depreciation expense for financial reporting purposes is computed using the straight-line method over the useful lives of the capital assets and is reported in the Statement of Activities.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE C - CAPITAL ASSETS

A summary of changes in capital assets and accumulated depreciation during the year is listed as follows:

	<u>Balance</u> <u>12/31/10</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/11</u>
<u>Capital Assets</u>				
Office furniture and equipment	\$210,535	\$37,850	\$11,798	\$236,587
<u>Less Accumulated Depreciation for -</u>				
Office furniture and equipment	\$68,705	\$45,410	\$10,421	\$103,694

NOTE D - PENSION PLAN

Employees of the district attorney are covered under two retirement plans as follows:

I. Louisiana District Attorneys Retirement System

Plan Description -- The district attorney and assistant district attorneys are members of the Louisiana District Attorneys Retirement System (System), a multiple employer (cost-sharing), public employee retirement system controlled and administered by a separate board of trustees.

Assistant district attorneys who earn, as a minimum, the amount paid by the state for assistant district attorneys and are under the age of 60 at the time of original employment and all district attorneys are required to participate in the System. For members who joined the System before July 1, 1990, and who elected not to be covered by the new provisions, the following applies: Any member with 23 or more years of creditable service regardless of age may retire with a 3 percent benefit reduction for each year below age 55, provided that no reduction is applied if the member has 30 or more years of service. Any member with at least 18 years of creditable service may retire at age 55 with a 3 percent

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE D - PENSION PLAN (CONTINUED)

benefit reduction for each year below age 60. In addition, any member with at least 10 years of creditable service may retire at age 60 with a 3 percent benefit reduction for each year retiring below the age of 62. The retirement benefit is equal to 3 percent of the member's average final compensation multiplied by the number of years of their membership service, not to exceed 100 percent of their average final compensation.

For members who joined the System after July 1, 1990, or who elected to be covered by the new provisions the following applies: Members are eligible to receive normal retirement benefits if they are age 60 and have 10 years of service credit, are age 55 and have 24 years of service credit, or have 30 years of service credit regardless of age. The normal retirement benefit is equal to 3.5 percent of the member's final-average compensation multiplied by years of membership service. A member is eligible for early retirement if he is age 55 and has 18 years of service credit. The early retirement benefit is equal to the normal retirement benefit reduced 3 percent for each year the member retires in advance of normal retirement age. Benefits may not exceed 100 percent of average final compensation. The System also provides death and disability benefits. Benefits are established by state statute.

Funding Policy -- Plan members (employees) are required by state statute to contribute 7.0% of their annual covered salary. For the period January 1, 2011 to June 30, 2011, the district attorney was required to make "employer" contributions to the plan of 9.0% for each employee based on their annual covered payroll. For the period July 1, 2011 to December 31, 2011, the district attorney was required to make "employer" contributions to the plan of 9.75% for each employee based on their annual covered payroll. Contributions to the System also include .2 percent of the ad valorem taxes collected throughout the state and revenue sharing funds as appropriated by the legislature. The contribution requirements of plan members and the district attorney are established and may be amended by state statute.

As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE D - PENSION PLAN (CONTINUED)

The district attorney's (employer) contributions to the plan for the years ended December 31, 2011, 2010 and 2009, totaled \$30,471, \$22,374 and \$8,304, respectively, and these amounts equaled the actuarially required contributions for that year.

II. Parochial Employees Retirement System of Louisiana

Plan Description -- All other employees of the district attorney are members of the Parochial Employees Retirement System of Louisiana (PERS), a cost-sharing, multiple-employer defined pension benefit plan administered by a separate board of trustees. PERS is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the district are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in PERS. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of credited service, or at any age with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of the member's final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only, prior to January 1, 1980, the benefit is equal to one percent of the final-average salary plus \$24 for each year of supplemental plan only service earned prior to January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. PERS also provides death and disability benefits. Benefits are established by state statute. PERS issues an annual publicly available financial report that includes financial statements and required supplementary information for PERS. The report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504)928-1361.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE D - PENSION PLAN (CONTINUED)

Funding Policy -- Under Plan A, members of PERS are required to contribute 9.5% of their annual covered salary and the district is required to contribute at an actuarially determined rate. The employer contribution rate for the year ended December 31, 2011 is 15.75% of annual covered payroll. Contributions to PERS also include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the district are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The district attorney's (employer) contributions to PERS under Plan A for the years ended December 31, 2011, 2010 and 2009 were \$88,733, \$78,775, and \$56,488, respectively, and these amounts equaled the actuarially required contributions for each year.

NOTE E - LEASES

Operating Lease

The district attorney had the following separate operating leases outstanding at year end: (1) commercial office space located at 1706 Cannes Drive in LaPlace being leased on a month-to-month basis beginning on April 1, 2011 for \$1,000 per month; (2) commercial office space located at 1708 and 1710 Cannes Drive in Laplace being leased on a month-to-month basis beginning on February 1, 2011 for \$3,000 per month; and (3) a copy machine on a 60-month lease at \$322 per month.

Total rent paid during 2011 on all leases for office space was \$48,000.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE E - LEASES (CONTINUED)

The minimum annual commitments under all noncancelable operating leases are as follows:

<u>Year Ended</u>	<u>Amount</u>
December 31, 2012	\$3,220

NOTE F - FEDERAL FINANCIAL ASSISTANCE PROGRAM

During the year, the district attorney participated in the Title IV-D program administered by the State of Louisiana Department of Social Services, Catalog of Federal Domestic Assistance Number 13.783. This program is funded by indirect assistance payments in the form of reimbursements of certain expenditures. The funds are received from the Louisiana Department of Social Services. For the year ended December 31, 2011, the district attorney received reimbursements on expenditures totaling \$285,151.

The reimbursement payments are calculated and made by a formal agreement between the district attorney and the Department of Social Services and includes a budget of expected expenditures for each fiscal year ending June 30. The district attorney submits reimbursement requests to the Department of Social Services on a monthly basis. These reimbursement payments may be subjected to further review and audit by the federal grantor agency. No provision has been made in the financial statements for the reimbursement of any expenditures that may be disallowed as a result of a review or audit by the federal grantor agency.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE G - LONG-TERM LIABILITIES

Other Postemployment Benefit Obligations (OPEB)

Plan Description: The district attorney administers and contributes to a single-employer defined health benefit insurance plan as authorized by Louisiana Revised Statute 16:516. This revised statute authorizes lifetime healthcare insurance for district attorneys of certain judicial districts. For the Fortieth Judicial District, the statute requires the district attorney's office to pay health insurance premiums for the district attorney retiring with at least twenty-five years of full-time service regardless of age. The district attorney uses a private insurance provider/carrier for its plan.

The district attorney has implemented Governmental Accounting Standards Board Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. By adopting the requirements of GASB Statement No. 45, the district attorney recognizes the cost of postemployment benefits in the year when employee services are rendered, reports the accumulated liability from prior years, and provides information useful in assessing potential demands on the district attorney's future cash flows. Because the district attorney has adopted the requirements of GASB Statement No. 45 prospectively, recognition of the liability accumulated from prior years will be phased in over 30 years, commencing with the 2009 liability.

Funding Policy: The district attorney contributes 100% of the costs of the current year's health, dental and life insurance premiums for the former district attorney, currently the only member in the plan. The district attorney finances its plan on a pay-as-you-go basis, therefore no funds are reserved for payment of future health insurance premiums. For the year ended December 31, 2011, the district attorney contributed \$2,310 to the plan on behalf of the former district attorney.

Annual OPEB Cost and Net OPEB Obligation: The district attorney's annual other postemployment benefit (OPEB) is calculated based on the annual required contribution (ARC). The district attorney has elected to calculate the ARC and related information using the "alternative measurement method" permitted by GASB Statement No. 45 for employers with plans that have fewer than 100 total members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE G - LONG-TERM LIABILITIES (CONTINUED)

liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the district attorney's annual OPEB cost for the current year, the amount actually contributed to the plan, and changes in the district attorney's net OPEB obligation to the plan:

Annual required contribution (ARC)	\$2,104
Interest on net OPEB obligation	206
Adjustments to Annual Required Contribution	<u>0</u>
Annual OPEB cost	2,310
Contributions made	<u><u>\$ (2,310)</u></u>
Increase in net OPEB obligation	0
Net OPEB obligation at beginning of year	<u>0</u>
Net OPEB obligation at end of year	<u><u>0</u></u>

The district attorney's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation are as follows:

<u>Fiscal</u> <u>Year</u> <u>Ended</u>	<u>Annual</u> <u>OPEB</u> <u>Cost</u>	<u>% of</u> <u>Annual</u> <u>Cost</u> <u>Contrib.</u>	<u>Net</u> <u>OPEB</u> <u>Obligation</u>
12/31/09	\$5,592	100%	-0-
12/31/10	\$4,787	100%	-0-
12/31/11	\$2,310	100%	-0-

Funded Status and Funding Progress: As of December 31, 2011, the actuarial accrued liability for benefits was \$131,388, all of which was unfunded. The annual covered payroll of active

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE G - LONG-TERM LIABILITIES (CONTINUED)

employees covered by the plan was \$76,703, and the ratio of the unfunded actuarial accrued liability (UAAL) to the covered payroll was 171%. See the Schedule of Funding Progress for yearly comparisons found later on in this audit report.

The projection of future benefits for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Amounts determined regarding the funded status of a plan and the employer's annual required contributions are subject to continued revision as actual results are compared with past expectations and new estimates are made about the future.

Actuarial Methods and Assumptions: Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The following simplifying assumptions were made:

Retirement age for active employees - Active members were assumed to retire at the greater of the average historical retirement age which is currently 63 years, or the age of attainment of twenty-five years of service.

Marital status - Marital status of members at the calculation date was assumed to continue throughout retirement.

Mortality - Life expectancies were based on mortality tables from the National Center for Health Statistics.

Turnover - Non-group-specific age-based turnover data from GASB Statement No. 45 were used as the basis for assigning active members a probability of remaining employed until the assumed retirement age and for developing an expected future working lifetime assumption for purposes of allocating to periods the present value of total benefits to be paid.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Notes to the Financial Statements
December 31, 2011

NOTE G - LONG-TERM LIABILITIES (CONTINUED)

Healthcare cost trend rate - The expected rate of increase in healthcare insurance premiums was based on projections of the Office of the Actuary at the Centers for Medicare and Medicaid Services. A rate of 5.7% initially, reduced to an ultimate rate of 6.6% after nine years, was used.

Health insurance premiums - 2009 health insurance premiums for retirees was used as the basis for calculation of the present value of total benefits to be paid.

Inflation rate - The expected long-term inflation assumption of 2.8% was based on projected changes in the Consumer Price Index (CPI) in The 2009 Annual Report of the Board of Trustees of the Federal Old-Age and Survivors Insurance and Disability Insurance Trust Funds for an intermediate growth scenario.

Payroll growth rate - The expected long-term payroll growth rate was assumed to equal the rate of inflation.

Based on the historical and expected returns of the district attorney's cash deposits, a future discount rate of 4% was used. In addition, a simplified version of the entry age actuarial cost method was used. The unfunded actuarial accrued liability (UAAL) is being amortized as a level percentage of projected payroll on an open basis over 30 years.

NOTE H - LITIGATION

The district attorney is not involved in any litigation at December 31, 2011, which could have a material effect on the financial statements.

NOTE I - EXPENDITURES OF THE DISTRICT ATTORNEY NOT INCLUDED IN THE FINANCIAL STATEMENTS

The accompanying financial statements do not include certain expenditures of the district attorney paid from the criminal court funds, the parish government, or directly by the state.

REQUIRED SUPPLEMENTARY INFORMATION (RSI)

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures
and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
General Fund
For the Year Ended December 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u> <u>Budget</u> <u>Positive</u> <u>(Negative)</u>
<u>REVENUES</u>				
Court costs, fines and fees	\$415,470	\$742,080	\$773,799	\$31,719
Reimbursements	584,270	1,072,660	1,048,357	(24,303)
Interest earnings	260	260	258	(2)
Other	-	16,000	14,695	(1,305)
Total Revenues	<u>1,000,000</u>	<u>1,831,000</u>	<u>1,837,109</u>	<u>6,109</u>
<u>EXPENDITURES</u>				
Salaries, related taxes and benefits	750,325	983,895	925,645	58,250
Continuing education, auto & travel	41,995	51,400	45,907	5,493
Office supplies and maintenance	25,500	60,000	24,947	35,053
Insurance	34,900	33,400	30,844	2,556
Professional dues and services	15,025	15,625	14,500	1,125
Capital outlay	50,000	50,000	31,455	18,545
Rent, utilities and telephone	67,260	55,260	51,288	3,972
Other	14,995	63,420	77,853	(14,433)
Total Expenditures	<u>1,000,000</u>	<u>1,313,000</u>	<u>1,202,439</u>	<u>110,561</u>
Excess of Revenues over Expenditures	-	518,000	634,670	116,670
Fund Balance at Beginning of Year	<u>265,904</u>	<u>265,904</u>	<u>602,128</u>	<u>336,224</u>
Fund Balance at End of Year	<u>\$265,904</u>	<u>\$783,904</u>	<u>\$1,236,798</u>	<u>\$452,894</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Title IV-D
For the Year Ended December 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<u>REVENUES</u>				
Intergovernmental:				
Grant - Louisiana				
Department of				
Social Services	<u>\$260.000</u>	<u>\$275.000</u>	<u>\$284.478</u>	<u>\$9.478</u>
Total Revenues	<u>260.000</u>	<u>275.000</u>	<u>284.478</u>	<u>9.478</u>
<u>EXPENDITURES</u>				
Salaries, related				
taxes and benefits	227,784	247,398	250,755	(3,357)
Office supplies and				
maintenance	7,200	10,600	7,626	2,974
Rent, utilities and				
telephone	21,453	19,652	17,679	1,973
Other	<u>3.563</u>	<u>10.350</u>	<u>9.091</u>	<u>1.259</u>
Total Expenditures	<u>260.000</u>	<u>288.000</u>	<u>285.151</u>	<u>2.849</u>
Excess (Deficiency) of				
Revenues over Expends.	-	(13,000)	(673)	12,327
Fund Balance at				
Beginning of Year	<u>41.126</u>	<u>41.126</u>	<u>69.136</u>	<u>28.010</u>
Fund Balance at				
End of Year	<u>\$41,126</u>	<u>\$28,126</u>	<u>\$68,463</u>	<u>\$40,337</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Worthless Check Collection Fee
For the Year Ended December 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u> <u>Budget</u> <u>Positive</u> <u>(Negative)</u>
<u>REVENUES</u>				
Collection fees on worthless checks	<u>\$30,000</u>	<u>\$39,000</u>	<u>\$38,730</u>	<u>\$(270)</u>
Total Revenues	<u>30,000</u>	<u>39,000</u>	<u>38,730</u>	<u>(270)</u>
 <u>EXPENDITURES</u>				
Salaries, related taxes and benefits	19,190	-	13,896	(13,896)
Office supplies and maintenance	300	300	264	36
Other	<u>10,510</u>	<u>15,700</u>	<u>41</u>	<u>15,659</u>
Total Expenditures	<u>30,000</u>	<u>16,000</u>	<u>14,201</u>	<u>1,799</u>
Excess (Deficiency) of Revenues over Expends.	-	23,000	24,529	1,529
Fund Balance at Beginning of Year	<u>42,257</u>	<u>42,257</u>	<u>44,280</u>	<u>2,023</u>
Fund Balance at End of Year	<u>\$42,257</u>	<u>\$65,257</u>	<u>\$68,809</u>	<u>\$3,552</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Pre-Trial Intervention/Diversion Programs
For the Year Ended December 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u> <u>Budget</u> <u>Positive</u> <u>(Negative)</u>
<u>REVENUES</u>				
Intergovernmental:				
Pre-Trial Diversion Program	\$60,000	\$57,000	\$55,569	\$(1,431)
Total Revenues	<u>60,000</u>	<u>57,000</u>	<u>55,569</u>	<u>(1,431)</u>
<u>EXPENDITURES</u>				
Salaries, related taxes and benefits	78,678	74,510	69,388	5,122
Office supplies and maintenance	645	300	1,120	(820)
Rent, utilities and telephone	-	-	-	-
Other	<u>677</u>	<u>3,190</u>	<u>2,706</u>	<u>484</u>
Total Expenditures	<u>80,000</u>	<u>78,000</u>	<u>73,214</u>	<u>4,786</u>
Excess (Deficiency) of Revenues over Expends.	(20,000)	(21,000)	(17,645)	3,355
Fund Balance at Beginning of Year	<u>78,880</u>	<u>78,880</u>	<u>95,653</u>	<u>16,773</u>
Fund Balance at End of Year	<u>\$58,880</u>	<u>\$57,880</u>	<u>\$78,008</u>	<u>\$20,128</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
Forfeiture Account
For the Year Ended December 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<u>REVENUES</u>				
Collection of forfeitures	\$ <u>140,000</u>	\$ <u>120,000</u>	\$ <u>112,096</u>	\$ <u>(7,904)</u>
Total Revenues	<u>140,000</u>	<u>120,000</u>	<u>112,096</u>	<u>(7,904)</u>
 <u>EXPENDITURES</u>				
Payments of forfeitures	<u>140,000</u>	<u>78,000</u>	<u>69,690</u>	<u>8,310</u>
Total Expenditures	<u>140,000</u>	<u>78,000</u>	<u>69,690</u>	<u>8,310</u>
Excess (Deficiency) of Revenues over Expenditures	-	42,000	42,406	406
Fund Balance at Beginning of Year	<u>195,876</u>	<u>195,876</u>	<u>211,686</u>	<u>15,810</u>
Fund Balance at End of Year	<u>\$195,876</u>	<u>\$237,876</u>	<u>\$254,092</u>	<u>\$16,216</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Statement of Revenues, Expenditures and Changes
in Fund Balances - Budget and Actual
School Board
For the Year Ended December 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<u>REVENUES</u>				
Intergovernmental:				
St. John the Baptist				
Parish School Board	\$30,000	\$30,000	\$30,000	-
Total Revenues	30,000	30,000	30,000	-
<u>EXPENDITURES</u>				
Salaries, related				
taxes and benefits	30,000	30,000	30,000	-
Total Expenditures	30,000	30,000	30,000	-
Excess (Deficiency) of				
Revenues over Expends.	-	-	-	-
Fund Balance at				
Beginning of Year	477	477	477	-
Fund Balance at				
End of Year	\$477	\$477	\$477	-

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Schedule of Funding Progress
Retirees Health, Dental and Life Insurance Plan
For the Year Ended December 31, 2011

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Unfunded Actuarial Accrued Liability (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a % of Covered Payroll</u>
12/31/09	\$0	\$131,388	\$131,388	0%	\$74,736	176%
12/31/10	\$0	\$131,388	\$131,388	0%	\$76,703	171%
12/31/11	\$0	\$131,388	\$131,388	0%	\$76,703	171%

SUPPLEMENTARY INFORMATION SCHEDULES

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Supplementary Information Schedules
Summary Schedule of Prior Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2011

I have audited the accompanying basic financial statements of the District Attorney of the Fortieth Judicial District, as of and for the year ended December 31, 2011, and have issued my report thereon dated May 8, 2012. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2011 resulted in an unqualified opinion.

Section I - Summary of Auditor's Report and Findings

There was one significant deficiency in internal control that was a material weakness which required disclosure in this current-year audit report (Finding No. 1).

There was one prior-year audit finding, and it was the same as this current-year finding (Finding No. 1).

There were no instances of noncompliance that were required to be reported in this audit report.

There were no other findings, and no management letter was issued for the current audit period.

The District Attorney of the Fortieth Judicial District did not receive any major or significant federal funding during the twelve months ended on December 31, 2011.

DISTRICT ATTORNEY OF THE FORTIETH JUDICIAL DISTRICT
St. John the Baptist Parish, Louisiana
Supplementary Information Schedules (Continued)
Summary Schedule of Prior Year Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2011

Section II - Financial Statement Finding

Finding No.: 1

Fiscal Year Finding Initially Occurred: Has existed from inception.

Finding Described: The size of the district attorney's operations and its limited staff preclude an adequate segregation of duties and other features of an adequate system of internal accounting control.

Corrective Action and Additional Explanation: Management is aware of this inadequacy in the internal control structure, however, it feels that to employ such controls would not be cost beneficial. No action will need to be taken.

Anticipated Completion Date: Not applicable.

Contact Person:
Thomas F. Daley, District Attorney
Fortieth Judicial District
P. O. Box 399
LaPlace, LA 70069
985-652-9757

OTHER REQUIRED REPORT

KEITH J. ROVIRA
CERTIFIED PUBLIC ACCOUNTANT
3331 METAIRIE ROAD
METAIRIE, LA 70001-5297

(504) 831-4040

Fax (504) 831-4042
Email. ROVIRACPA@AOL.COM

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Honorable Thomas F. Daley
District Attorney of the Fortieth Judicial District
St. John the Baptist Parish, Louisiana

I have audited the financial statements of the District Attorney of the Fortieth Judicial District as of and for the year ended December 31, 2011, and have issued my report thereon dated May 8, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District Attorney of the Fortieth Judicial District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District Attorney of the Fortieth Judicial District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District Attorney of the Fortieth Judicial District's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and responses, I identified a certain deficiency in the internal control over financial reporting that I consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. I consider the deficiency described in the accompanying schedule of findings and responses to be a material weakness (Finding No. 1).

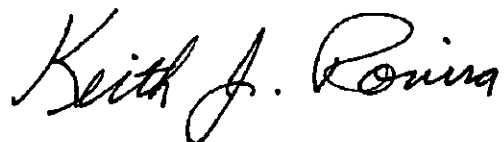
A significant deficiency is a deficiency or combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I considered the significant deficiency described in Finding No. 1 to be a material weakness.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the District Attorney of the Fortieth Judicial District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, and the State of Louisiana Legislative Auditor, and should not be used for any other purpose. This restriction is not

intended to limit the distribution of this report which, upon acceptance by the State of Louisiana Legislative Auditor, is a matter of public record.

A handwritten signature in black ink, reading "Keith J. Rovira". The signature is written in a cursive, flowing style with a large initial 'K' and 'R'.

Keith J. Rovira
Certified Public Accountant

May 8, 2012